1 LIFELINES OMICS USER CODE OF CONDUCT (v01-02-2019)

The following is the Code of Conduct that the research investigators agrees to abide by as an Approved User of data part of the Lifelines Omics. Failure to abide by any term within this Code of Conduct may result in revocation of approved access to any or all datasets obtained through Lifelines Omics.

Lifelines Omics comprises sensitive data that is provided by contributing researchers. This data is property of the contributing researchers and Lifelines, and shall not be used for any analyses unless explicit permission has been granted by Lifelines to perform predefined analyses. Specifically, researchers will work according to the following rules:

1. Investigator will use requested datasets solely in connection with the research project described in the approved *Lifelines Omics Application Form* for each dataset;
2. Investigator’s permission to access Lifelines Omics data is strictly personal and cannot be transferred under any circumstance;
3. Investigator will perform all analyses solely on the UMCG-cluster (calculon.hpc.rug.nl or boxy.hpc.rug.nl) ensuring data security;
4. Investigator will refrain from downloading or uploading data, this includes but is not limited to: work computers, personal computers, other computer clusters, and online repositories.
5. Investigator is aware that all activities with regards to viewing and downloading data will be monitored at the level of individual researcher;
6. Investigator will make no attempt to identify or contact individual participants from whom these data were collected;
7. Investigator will not distribute Lifelines Omics data to any entity or individual;
8. Investigator will adhere to computer security practices that ensure that only authorized individuals can gain access to data files;
9. Investigator acknowledges Lifelines and the researchers who contributed to Lifelines Omics in any publication. Acknowledgement requirements may vary depending on the subset of data used;
10. Investigator will report any inadvertent data release, breach of data security, or other data management incidents contrary to the terms of data access to [data@lifelines.nl](mailto:data@lifelines.nl)

I read and understand the User Code of Conduct and its addendum. I declare that I will act accordingly. I understand that failure to adhere to the Code of Conduct will have repercussions for my role in Lifelines Omics.

Name Signature Institute

Place Date

Please, scan the signed User Code of Conduct and return to [data@lifelines.nl](mailto:data@lifelines.nl)

2 ADDENDUM LIFELINES OMICS USER CODE OF CONDUCT

For the Lifelines Omics project substantial amounts of genotype and phenotype data will be generated and shared.

The primary goal of the Lifelines Omics project is to get insight in the relations between microbiome variation, genetic variation, metabolic and phenotype variation. The project is willing to consider applications from third party researchers for access to the anonymized data generated by the Lifelines Omics.

Access to Project Data will be granted to qualified researchers for approved use and will be governed by the provisions laid out in the informed consent of the Lifelines cohort, the Lifelines Omics Application procedure, and the terms of the Data Material/Transfer Agreement. A qualified researcher refers to a senior investigator who is employed or legitimately affiliated with an academic, non-profit or government institution and who has a track record in the field.

All analyses will take place on the UMCG-cluster[[1]](#footnote-1). This implies that it is not allowed for researchers to download data and analyze them on their own computing facilities not part of the UMCG-cluster (e.g. work computers, personal computers, and other computer clusters). Activities with regards to viewing and downloading data will be monitored at the level of individual researcher to ensure data security.

Access to Project Data is available by application to the Lifelines Omics Data Access Committee using the Lifelines Omics Application Form. Researchers granted access to Project Data must feedback the results of their research to Lifelines Omics, after publication in accordance with the Lifelines Omics publication policy set forth in the Data Material/Transfer Agreement. Access is conditional upon availability of data and on signed agreement by the researcher(s) and the responsible employing institution to abide by the policies and conditions related to publication, data ownership, data return, intellectual property rights, data disposal, ethical approval, confidentiality and commercialization referred herein.

Access to Project Data is currently restricted to UMCG-employees.

1. Comparable to: <http://doc.grid.surfsara.nl/>, see also: <http://wiki.gcc.rug.nl/wiki/Documentation> [↑](#footnote-ref-1)